



# STANNINGTON LIBRARY

**Stannington Library, Uppergate Road, Stannington Sheffield S6 6BX**

**Telephone: 0114 234 8732. Email: library.stannington@gmail.com**

Please complete this form and return it in a sealed envelope or email it to the address shown above.

<b>Name</b>	
<b>Home address, inc post code</b>	
<b>Telephone</b>	
<b>Email address</b>	

## AVAILABILITY TO WORK IN STANNINGTON LIBRARY

Volunteering is fun, rewarding, and a great way to meet new people. Many of our volunteers only work for one session a week so we are not necessarily looking for a huge commitment of time.

Some library functions- library front desk, cleaning etc. - require regular attendance at agreed times in the week. Other tasks can be performed at more flexible times and locations, including working from home if you wish. Sometimes we ask for volunteers to help with special events, or evening or weekend work in the library, but this is very occasional and special arrangements will be made. Whatever roles you are interested in helping fill, please tick (✓) boxes below to show when you can make yourself available.

**Shaded boxes indicate when the library IS NOT open and front desk volunteers ARE NOT required. You can still offer to work in other roles at those times.**

Availability	MON	TUE	WED	THU	FRI	SAT	SUN	
<b>MORNING</b>								
<b>AFTERNOON</b>								
<b>EVENING</b>								
<b>Please tell us your current work status:</b>	Working - full time				Working - part time			
	Looking for work				Retired			
	Caring - children				Caring - adults			

**PLEASE TURN THE SHEET OVER AND COMPLETE THE OTHER SIDE**

**Stannington & District Library Group is registered as a charity in England**  
Registered office: 400 Wood Lane, Stannington, Sheffield S6 6AQ. Registered number: 1158661

**Please tick (✓) boxes to indicate the area(s) of work at Stannington Library that you are most interested in**

Cleaning and caring for the building

☐

Developing and managing events

☐

Finance and business administration

☐

Fund-raising

☐

Image and communications

☐

Information technology

☐

Library front desk and people contact

☐

Logistics and transport

☐

Team management and leadership

☐

Website and social media

☐

Other skills and abilities

**In this space, please provide details of work you have done in the past, whether paid or as a volunteer.**

*Please continue on an extra sheet, if necessary.*

**In this space, please fill in details of any other activities you have been involved in that you want us to know about.**

*Please continue on an extra sheet, if necessary.*

If your application to become part of the Stannington Library volunteer team is confirmed, we will ask you to provide contact details for two people to act as character referees on your behalf.

Stannington Library operates a rigorous policy of data protection. Your details will not be shared with anyone else, and will only be used to manage this application and your future role as a volunteer, including sending you volunteer communications. If you are happy to receive these, please tick the box on the right:

☐

It is the policy of STAND (Stannington & District Library Group) to provide volunteer opportunities regardless of race, colour, marital status, religion, national origin, gender, sexual preference or disability.

**Thank you for completing this application form, and for your interest in volunteering with Stannington Library.**